KEY INDICATOR:
6.5 Internal Quality Assurance System

6.5.2 Quality assurance initiatives of the institution

Documents attached:

1. Academic and administrative audit (AAA)

2. Collaborative initiatives

3. COA Audit report

5. IQAC committee

Vishnu Waman Thakur Charitable Trust's

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Student Feedback Form:

A. Y. 2021-22

A. Y. 2022-23

VIVA SCHOOL OF ARCHITECTURE VIRAR (E)

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Summary of Student's Feedback collected (Academic Year 2021-22)

Sr. No.	Stakeholder	Year	No. of feedback Collected
1	Student	Semester 1	15
		Semester 3	34
		Semester 5	23
		Semester 7	54
		Semester 9	37
		Semester 2	15
		Semester 4	34
		Semester 6	23
		Semester 8	-
		Semester 10	42
2	Alumni	2022-23	90

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Summary of Student's Feedback collected
(Academic Year 2022-23)

Sr. No.	Stakeholder	Year	No. of feedback Collected
1	Student	Semester 1	25
		Semester 3	13
		Semester 5	31
		Semester 7	19
		Semester 9	51
		Semester 2	25
		Semester 4	13
		Semester 6	31
		Semester 8	-
		Semester 10	54
2	Alumni	2022-23	53
3	Faculty	2021-22	12
4	Employer	2022-23	17

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Feedback Analysis

Students Feedback
Alumni Feedback
Faculty Feedback
Employers Feedback

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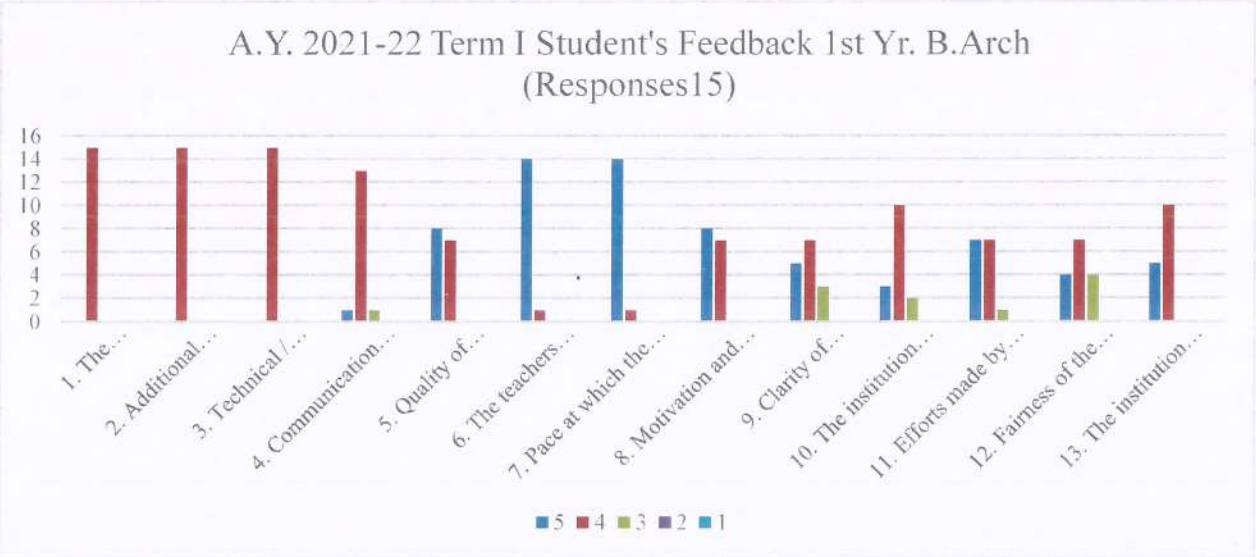
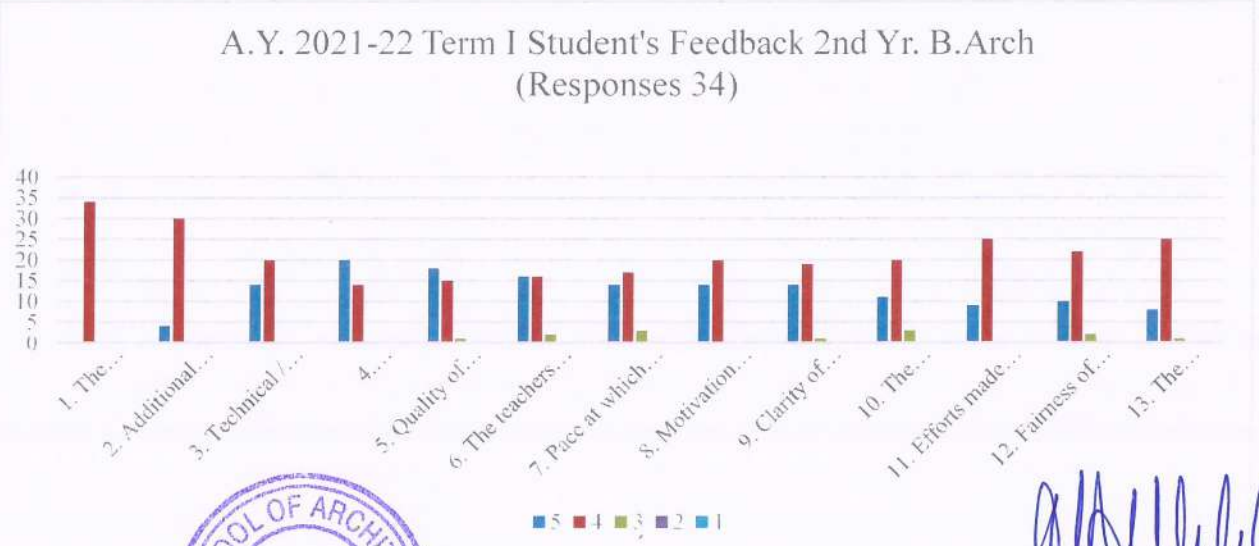
Feedback is regularly obtained from students, teachers, employers, and alumni at the end of each semester. The feedback's objective is to receive recommendations and remarks regarding the syllabus. After analyzing the received feedback, a decision is made regarding the appropriate course of action.

Analysis of recorded student feedback for the academic year 2021–22 twice viz. for Term I & Term II. The total number of student's feedback received is 163 for Term – I AND 114 FOR Term - II.

Students Feedback Analysis: A. Y. 2021-22

A.Y. 2021-22 Term I Student's Feedback





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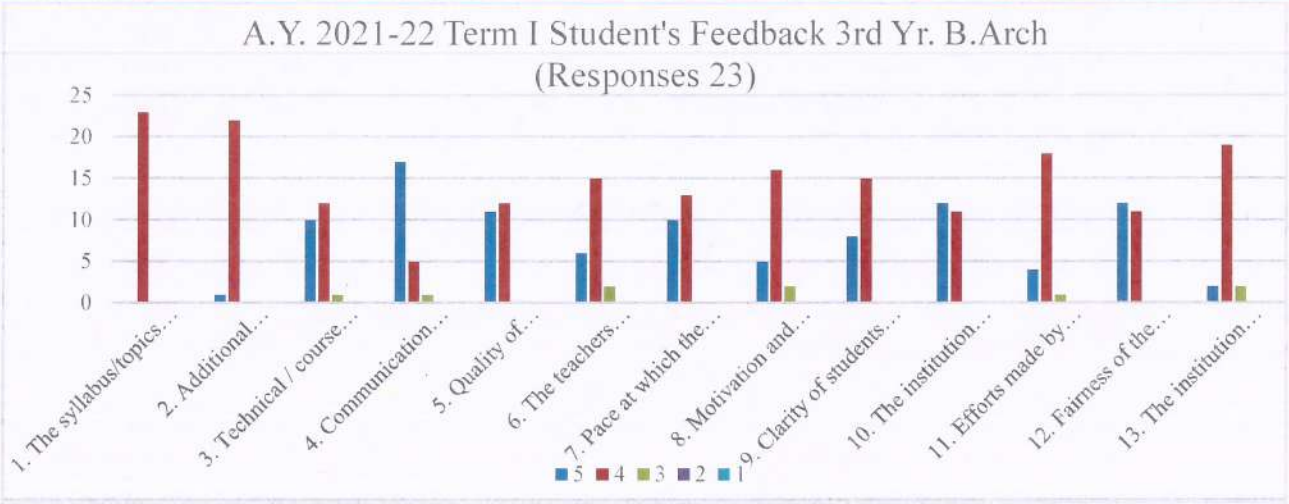

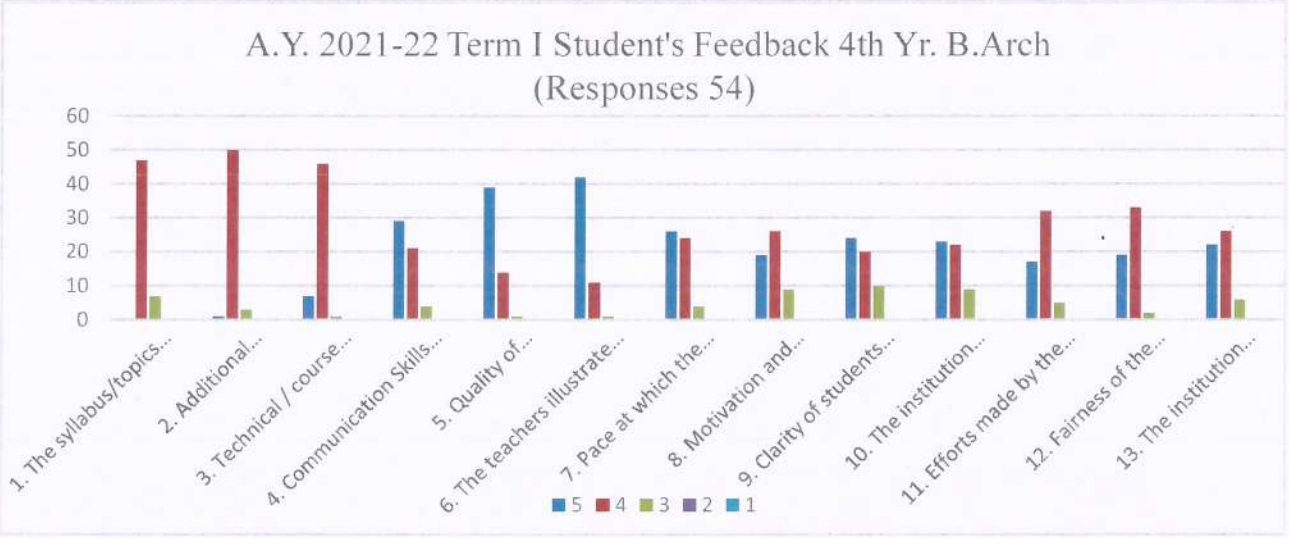

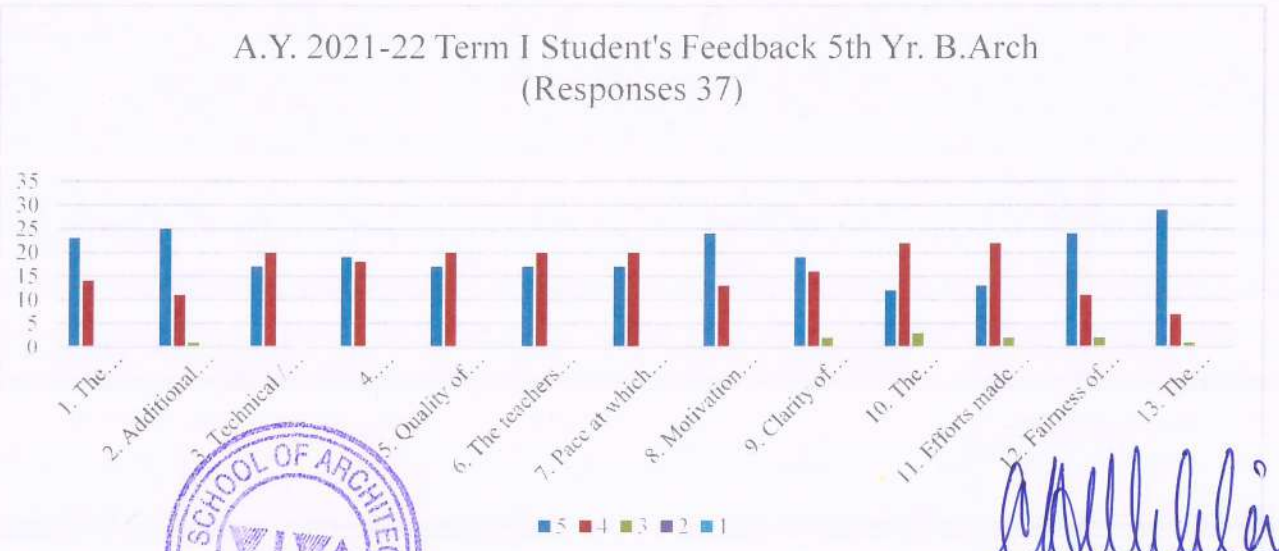

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Term - I A.Y. 2021-22

Sr. No.	Parameters	Responses in Percentage				
		5	4	3	2	1
1	The syllabus/topics covered in the lecture as declared?	14	82	4	0	0
2	Additional information added beyond the syllabus	19	79	2	0	0
3	Technical / course content of lectures.	29	69	1	0	0
4	Communication Skills during the lectures.	53	44	4	0	0
5	Quality of Lectures/Presentations	57	42	1	0	0
6	The teachers illustrate the concepts through examples and applications.	58	39	3	0	0
7	Pace at which the lectures are covered.	50	46	4	0	0
8	Motivation and inspiration for students to learn	43	50	7	0	0
9	Clarity of students regarding the topics covered.	43	47	10	0	0
10	The institution provides multiple opportunities to learn and grow	37	52	10	0	0
11	Efforts made by the institute/teachers to inculcate soft skills, life skills and employability skills to make you ready for practice in industry.	31	64	6	0	0
12	Fairness of the internal evaluation process by the teachers.	42	52	6	0	0
13	The institution provides multiple opportunities to learn and grow.	40	53	6	0	0

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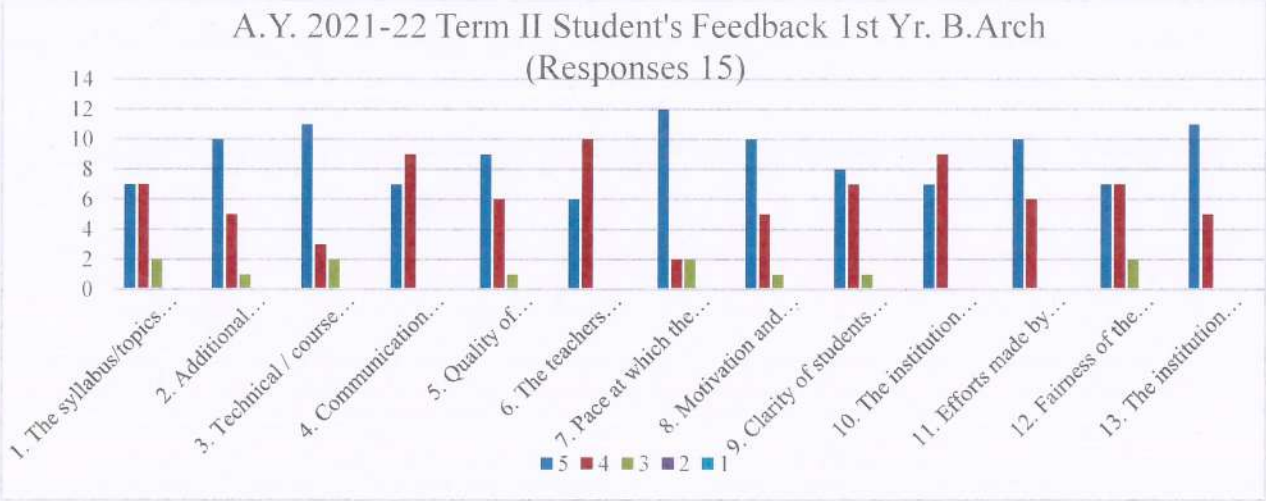
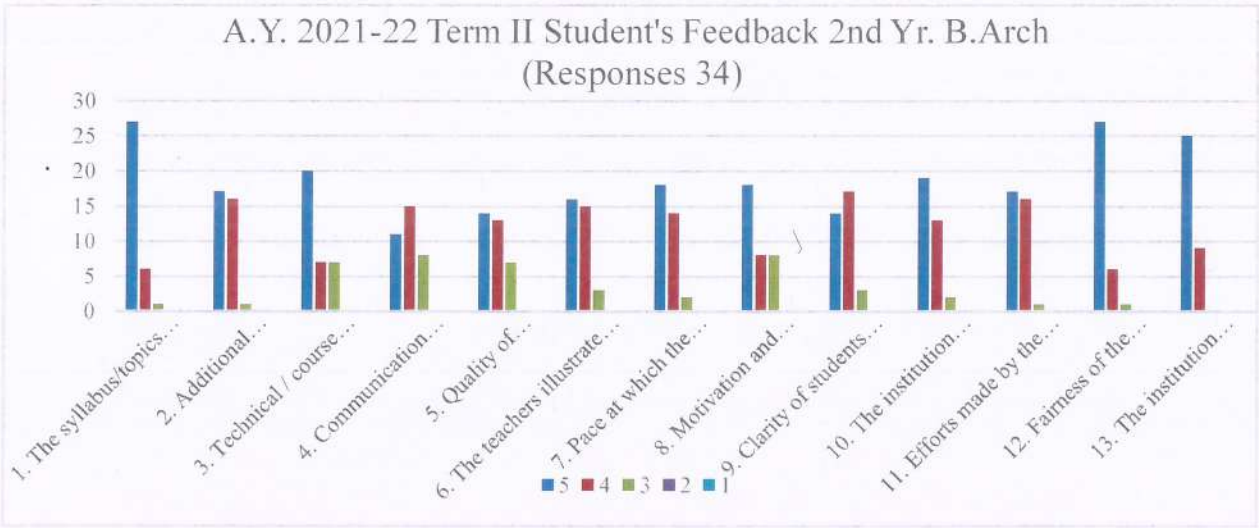
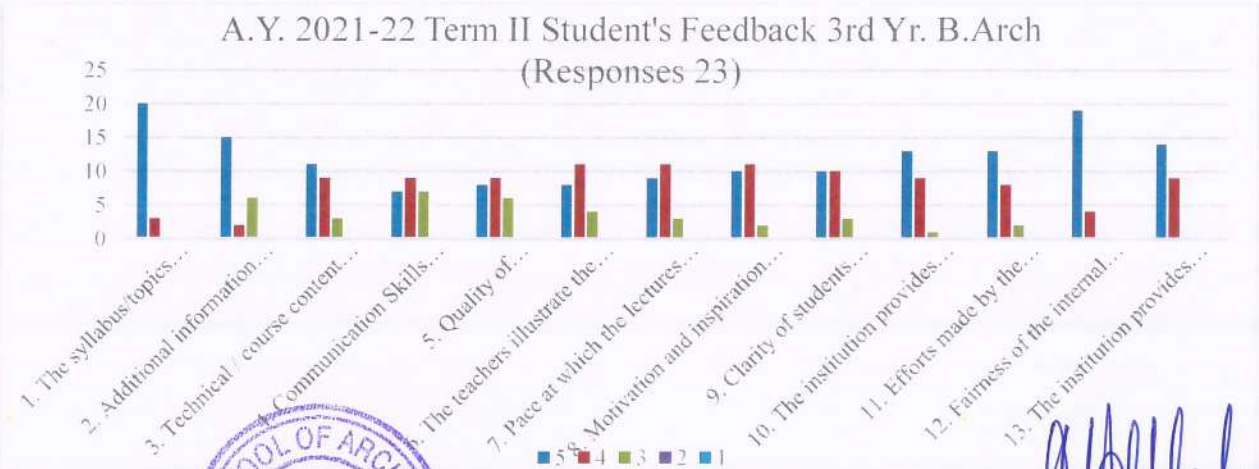
A.Y. 2021-22 Term II Student's Feedback







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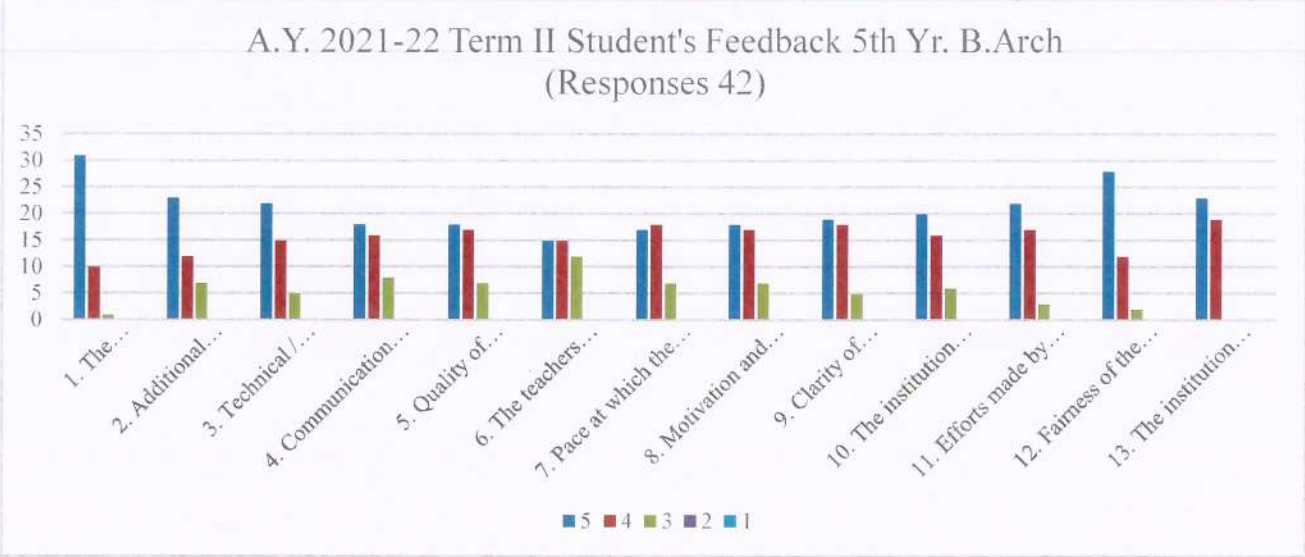

Term - II A.Y. 2021-22

Sr. No.	Parameters	Responses in Percentage				
		5	4	3	2	1
1	The syllabus/topics covered in the lecture as declared?	74	23	3	0	0
2	Additional information added beyond the syllabus	57	30	13	0	0
3	Technical / course content of lectures.	56	30	15	0	0
4	Communication Skills during the lectures.	37	43	20	0	0
5	Quality of Lectures/Presentations	43	39	18	0	0
6	The teachers illustrate the concepts through examples and applications.	39	44	17	0	0
7	Pace at which the lectures are covered.	49	39	12	0	0
8	Motivation and inspiration for students to learn	49	36	16	0	0
9	Clarity of students regarding the topics covered.	44	45	10	0	0
10	The institution provides multiple opportunities to learn and grow	51	41	8	0	0
11	Efforts made by the institute/teachers to inculcate soft skills, life skills and employability skills to make you ready for practice in industry.	54	41	5	0	0
12	Fairness of the internal evaluation process by the teachers.	70	25	4	0	0
13	The institution provides multiple opportunities to learn and grow.	63	37	0	0	0

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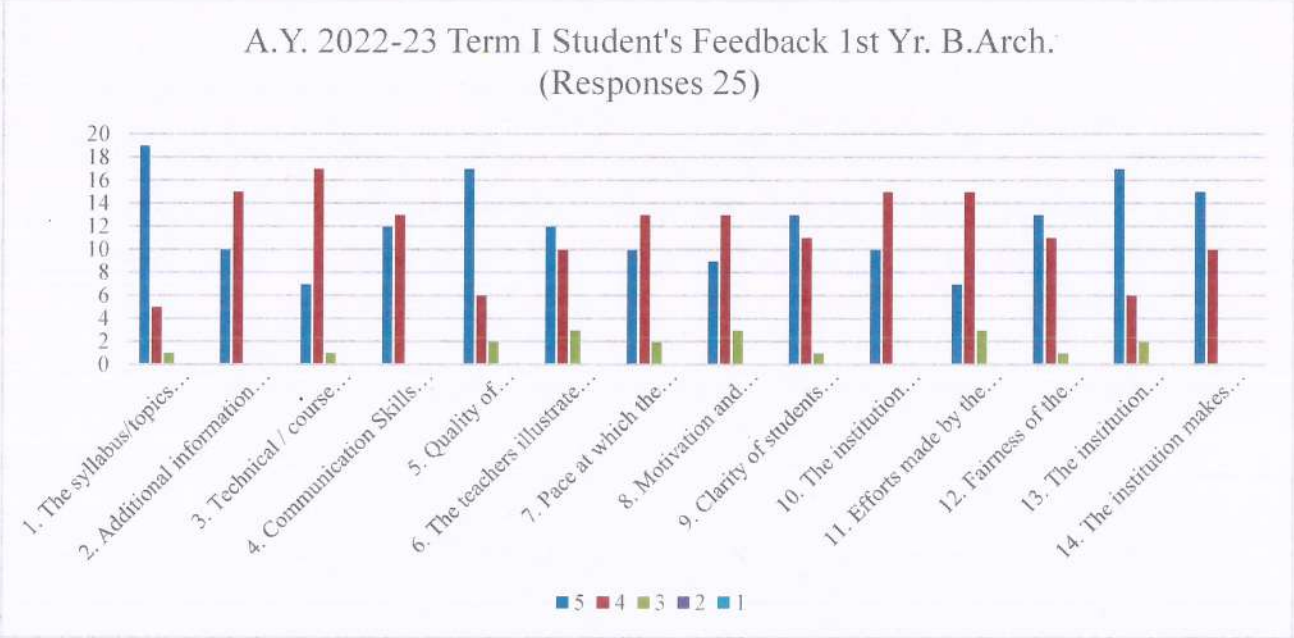
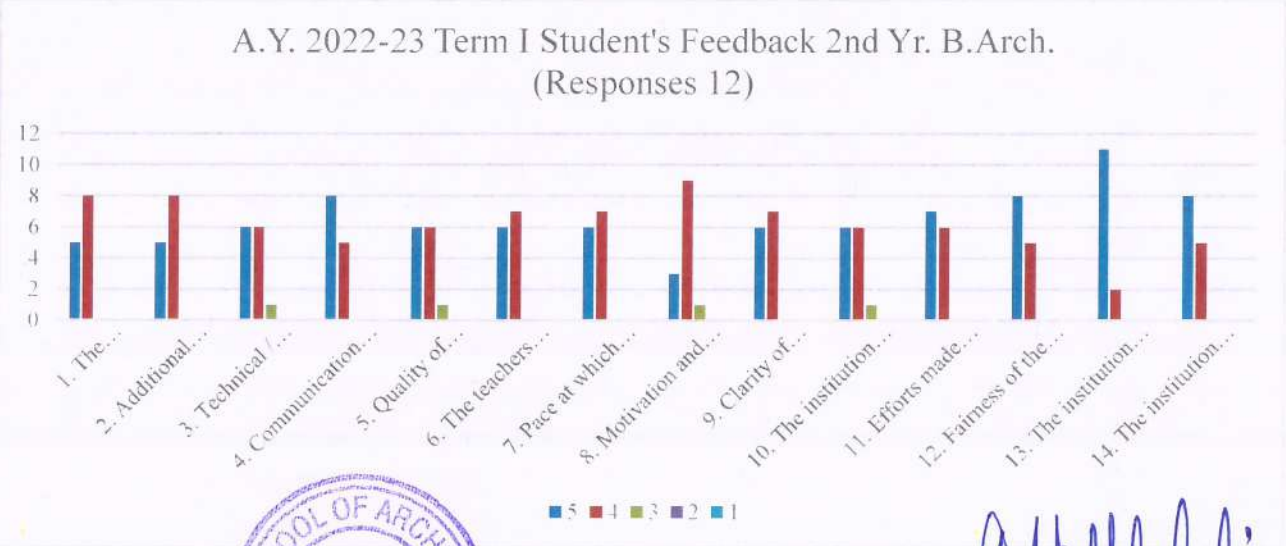
Students Feedback Analysis: A. Y. 2022-23





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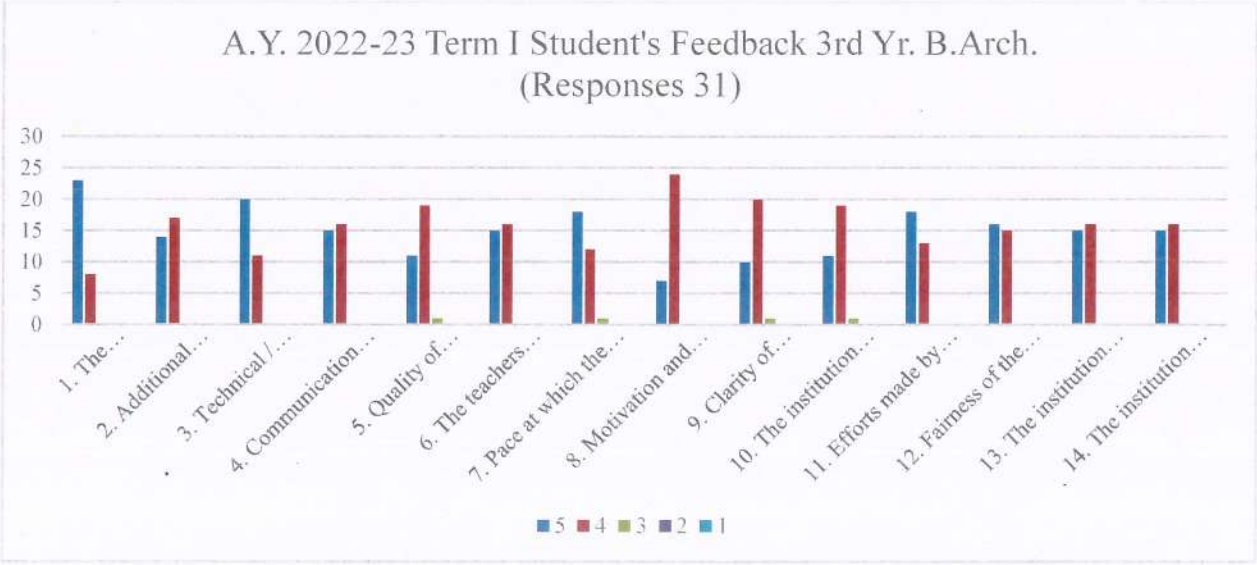

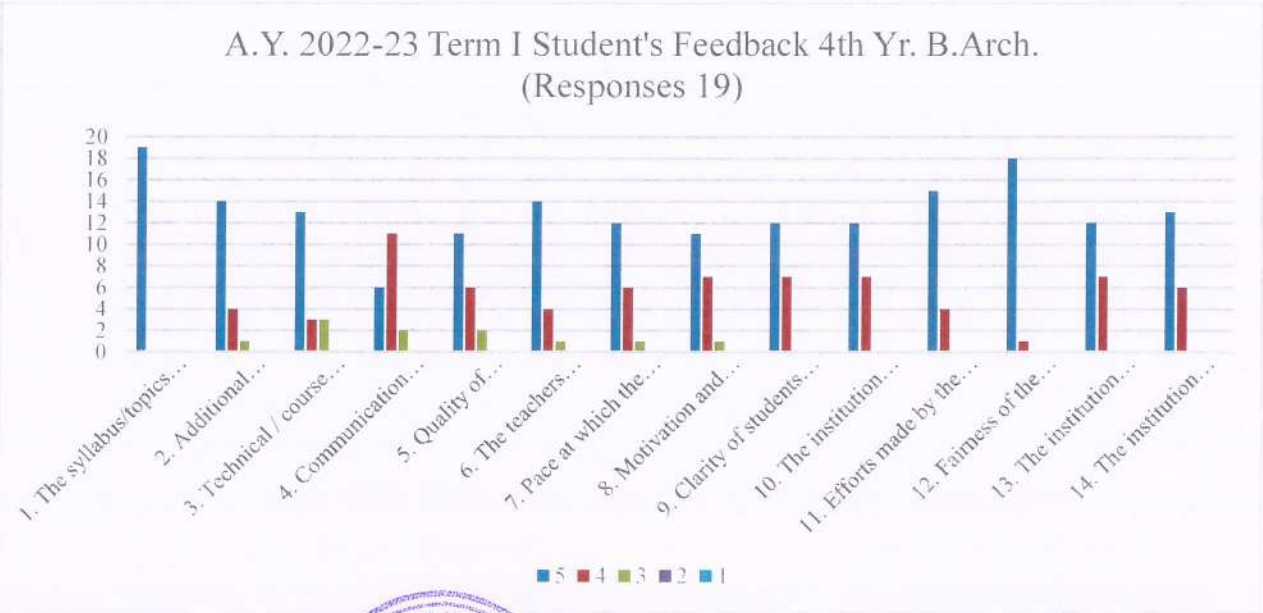

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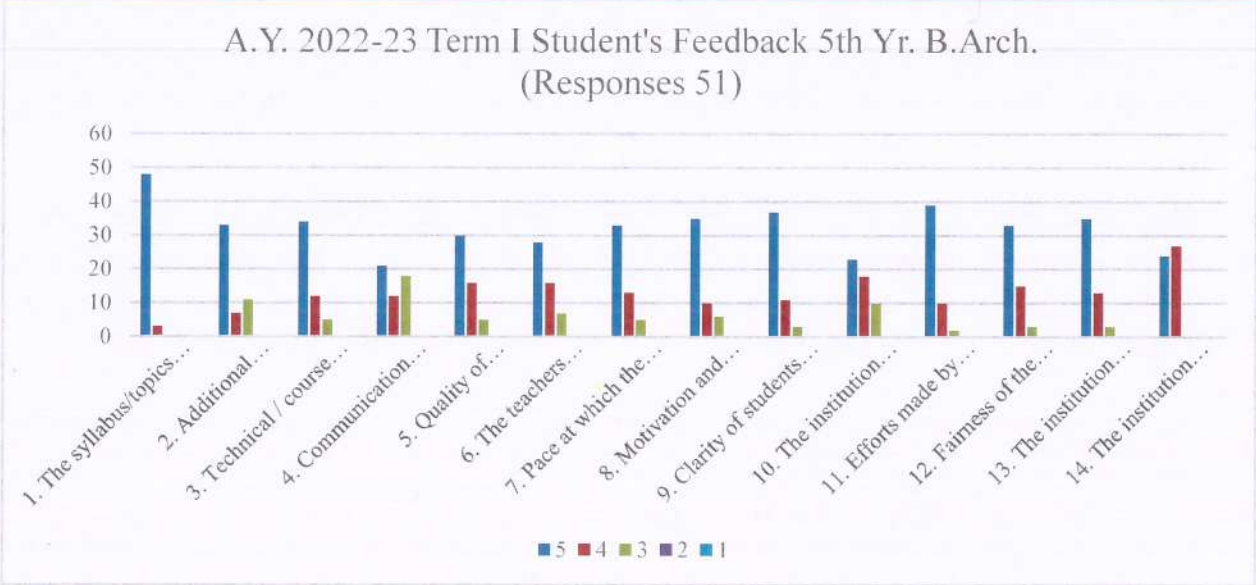

Term - I A.Y. 2022-23

Sr. No.	Parameters	Responses in Percentage				
		5	4	3	2	1
1	The syllabus/topics covered in the lecture as declared?	82	17	1	0	0
2	Additional information added beyond the syllabus	55	37	9	0	0
3	Technical / course content of lectures.	58	35	7	0	0
4	Communication Skills during the lectures.	45	41	14	0	0
5	Quality of Lectures/Presentations	54	38	8	0	0
6	The teachers illustrate the concepts through examples and applications.	54	38	8	0	0
7	Pace at which the lectures are covered.	57	37	6	0	0
8	Motivation and inspiration for students to learn	47	45	8	0	0
9	Clarity of students regarding the topics covered.	56	40	4	0	0
10	The institution provides multiple opportunities to learn and grow	45	47	9	0	0
11	Efforts made by the institute/teachers to inculcate soft skills, life skills and employability skills to make you ready for practice in industry.	62	35	4	0	0
12	Fairness of the internal evaluation process by the teachers.	63	34	3	0	0
13	The institution provides multiple opportunities to learn and grow.	65	32	4	0	0
14	The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process.	54	46	0	0	0

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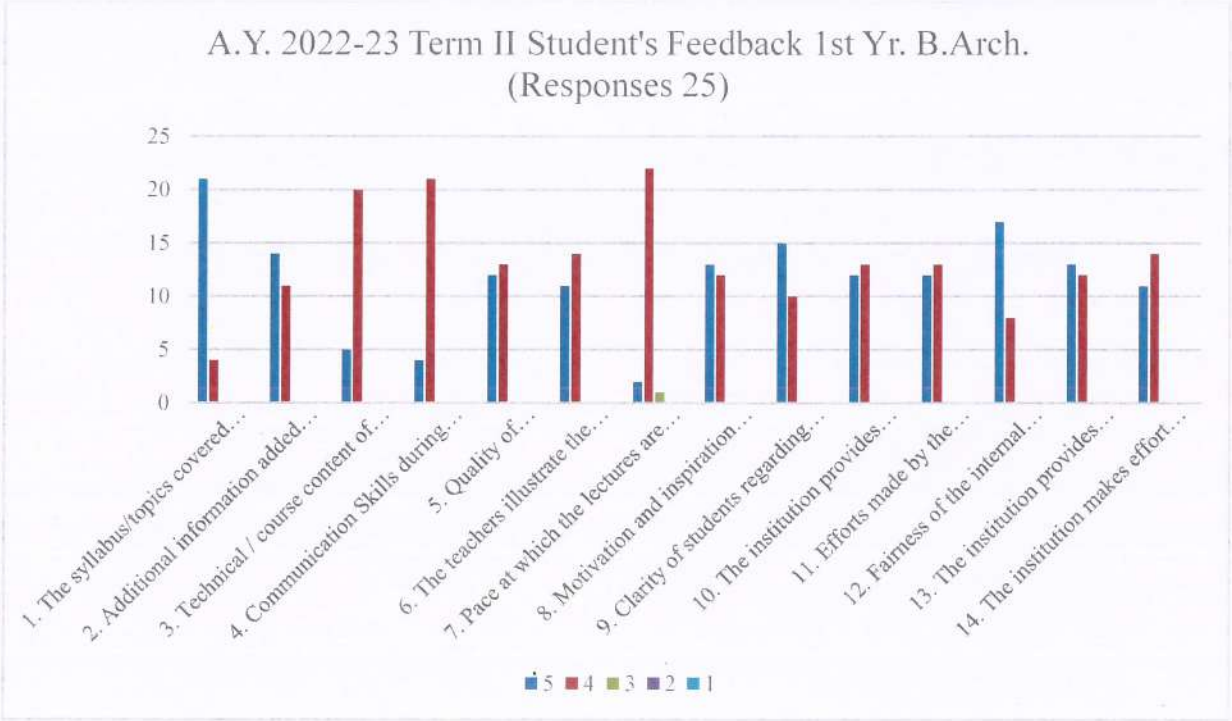
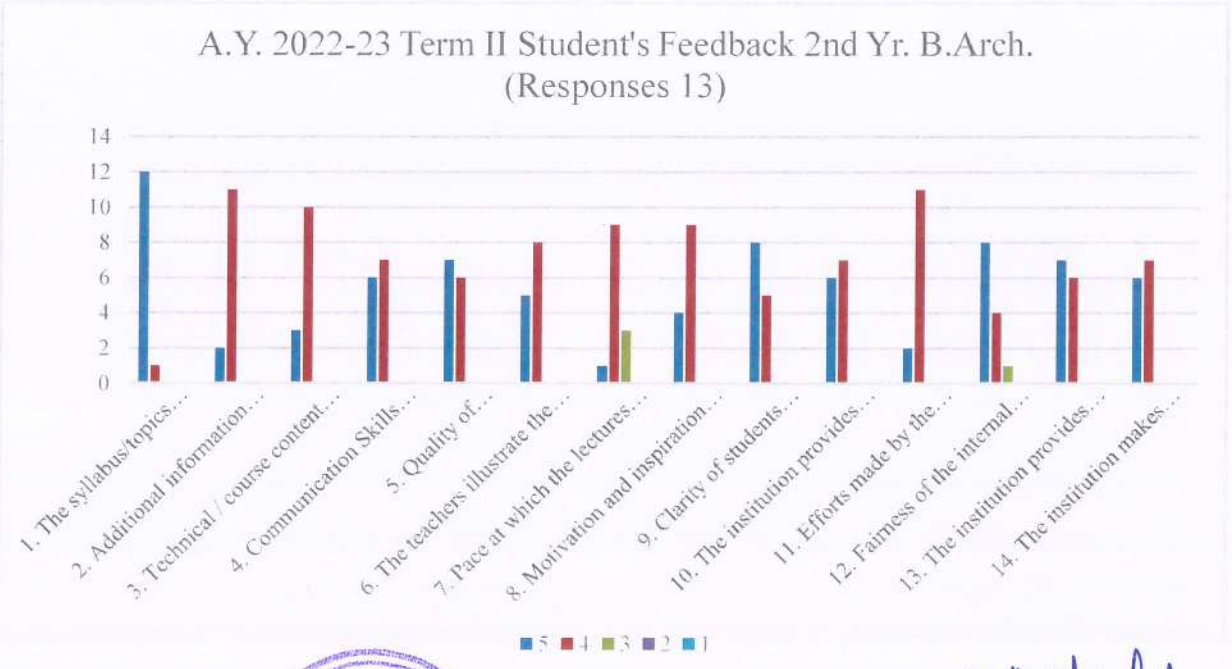
A.Y. 2022-23 Term II Student's Feedback





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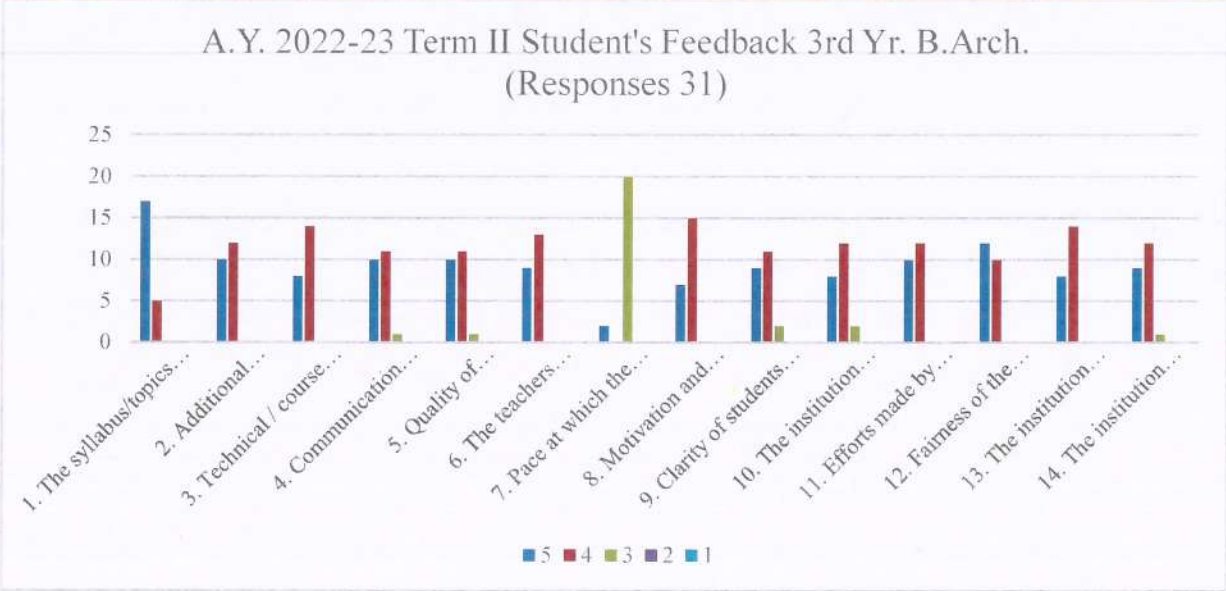

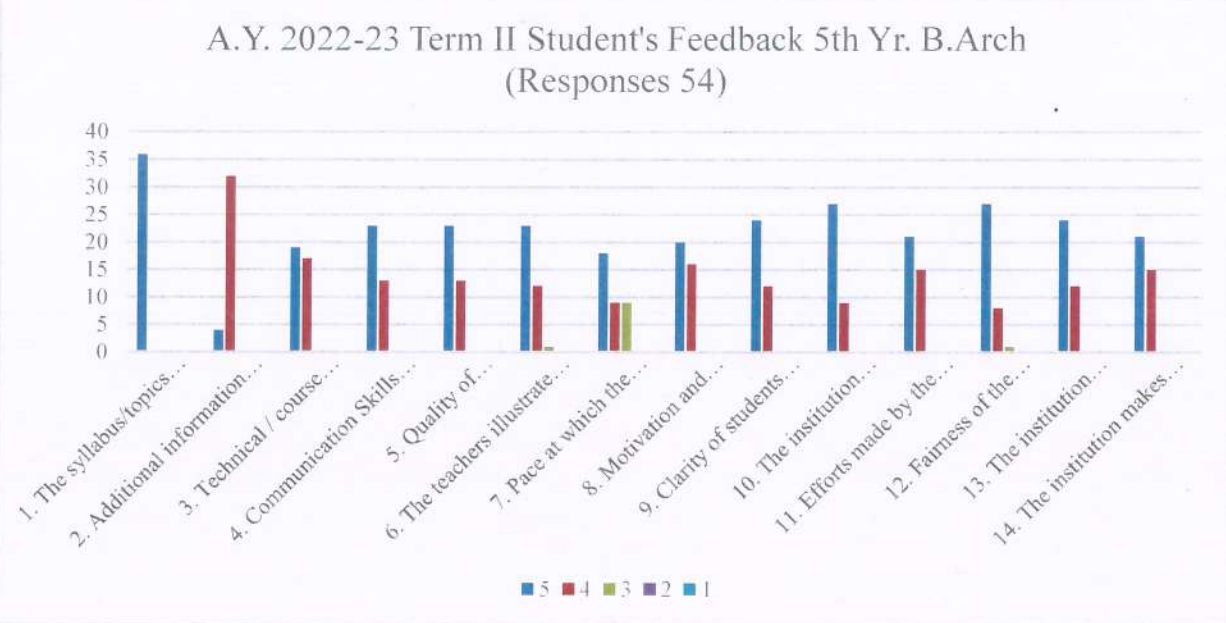

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Term - II A.Y. 2022-23

Sr. No.	Parameters	Responses in Percentage				
		5	4	3	2	1
1	The syllabus/topics covered in the lecture as declared?	80	20	0	0	0
2	Additional information added beyond the syllabus	46	54	0	0	0
3	Technical / course content of lectures.	50	50	0	0	0
4	Communication Skills during the lectures.	57	42	1	0	0
5	Quality of Lectures/Presentations	64	35	1	0	0
6	The teachers illustrate the concepts through examples and applications.	61	38	1	0	0
7	Pace at which the lectures are covered.	76	20	4	0	0
8	Motivation and inspiration for students to learn	78	22	0	0	0
9	Clarity of students regarding the topics covered.	67	31	2	0	0
10	The institution provides multiple opportunities to learn and grow	74	24	2	0	0
11	Efforts made by the institute/teachers to inculcate soft skills, life skills and employability skills to make you ready for practice in industry.	65	33	2	0	0
12	Fairness of the internal evaluation process by the teachers.	59	41	0	0	0
13	The institution provides multiple opportunities to learn and grow.	64	36	0	0	0
14	The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process.	60	39	1	0	0

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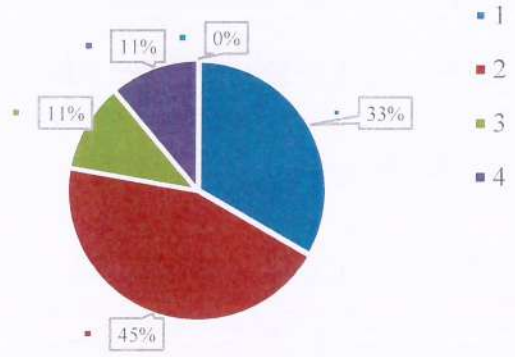
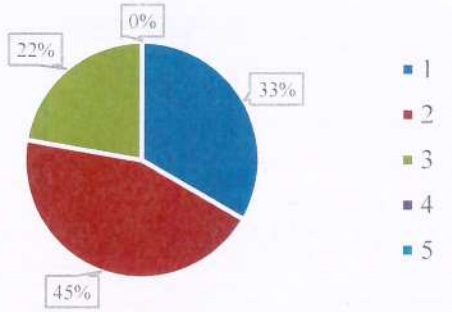
Teacher's Feedback

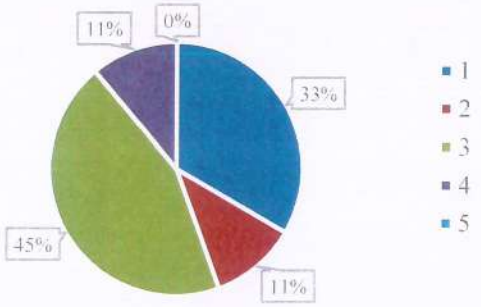
a) The Vision, philosophy & objectives of the institute are known



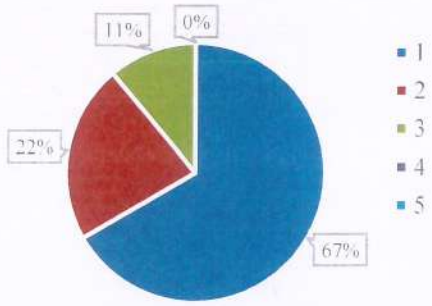
b) Aims and objectives of the syllabus is well defined and clear to teachers and students.



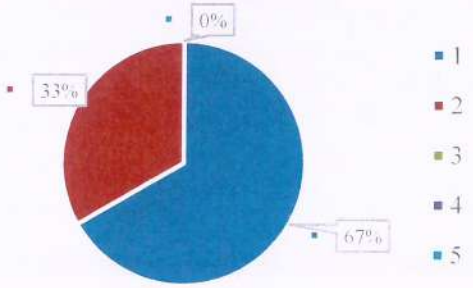
c) Curriculum having good academic flexibility and the course content fulfils the need of students



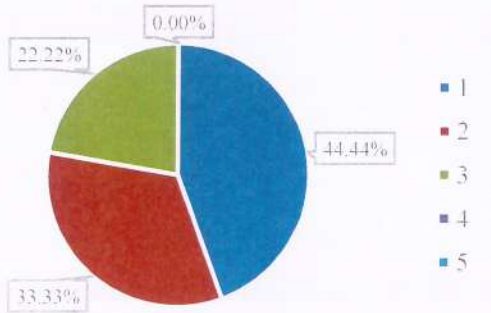
d) Students are disciplined and respect the Staff members



e) Rest rooms, toilets, laboratory, classrooms are clean and well maintained



f) Clean drinking water is available



VIVA SCHOOL OF ARCHITECTURE VIVA AVIA VIRAR (E)

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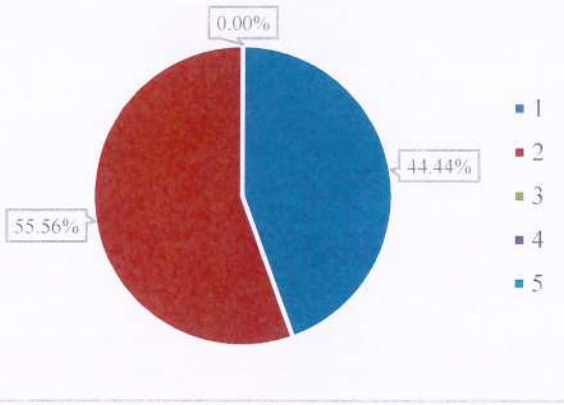
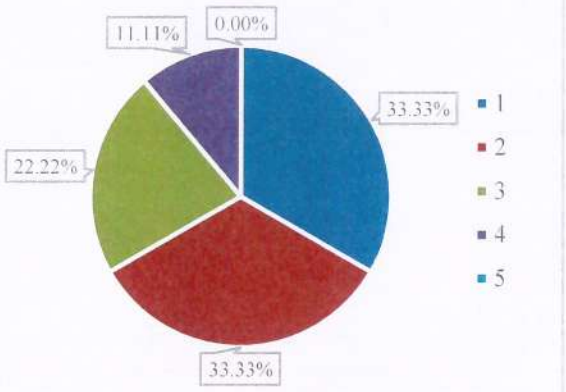
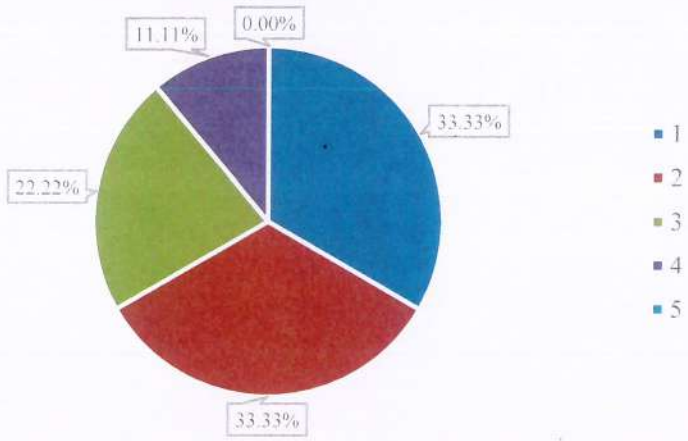
g) Computer facilities are made available for ICT based teaching to students



h) Good facility and encouragement to the teachers for their research



i) There is a recognition/Incentive/Appreciation of the individual work is given



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Faculty Feedback Analysis
(A.Y. 2022-23)

Sr. No.	Parameters	Responses in Percentage				
		5	4	3	2	1
1	The Vision, philosophy & objectives of the institute are known	33	42	25	0	0
2	Aims and objectives of the syllabus is well defined and clear to teachers and students.	33	58	8	0	0
3	Curriculum having good academic flexibility and the course content fulfils the need of students	42	17	33	8	0
4	Students are disciplined and respect the Staff members	67	17	17	0	0
5	Rest rooms, toilets, laboratory, classrooms are clean and well maintained	67	25	8	0	0
6	Clean drinking water is available	42	33	17	8	0
7	Computer facilities are made available for ICT based teaching to students	33	67	0	0	0
8	Good facility and encouragement to the teachers for their research	25	58	17	0	0
9	There is a recognition/Incentive/Appreciation of the individual work is given	25	42	33	0	0

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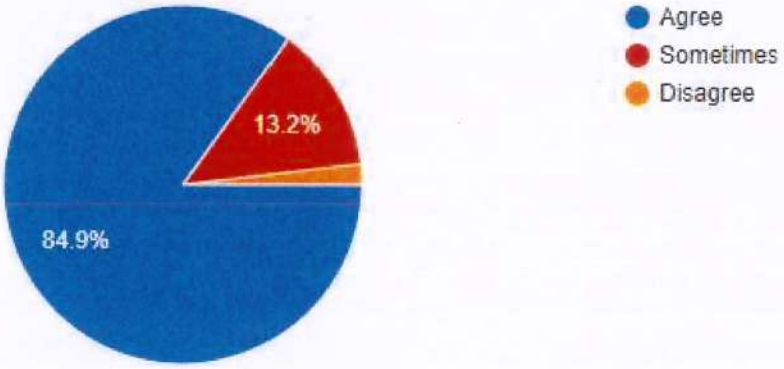
Alumni Feedback

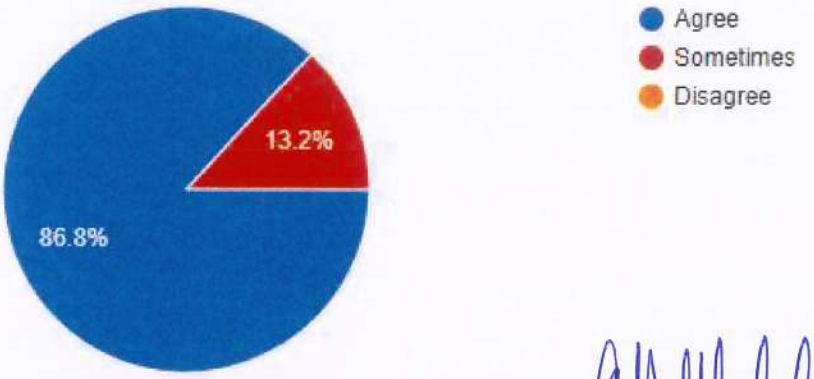
I am willing to contribute in the development of the institute

53 responses



Education imparted at VSoA useful and relevant in career

53 responses



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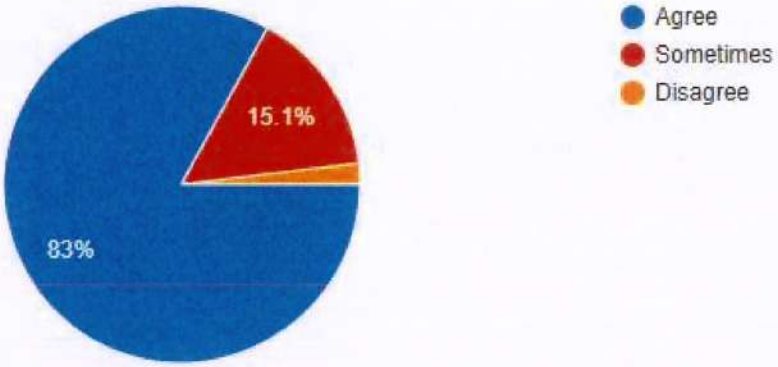
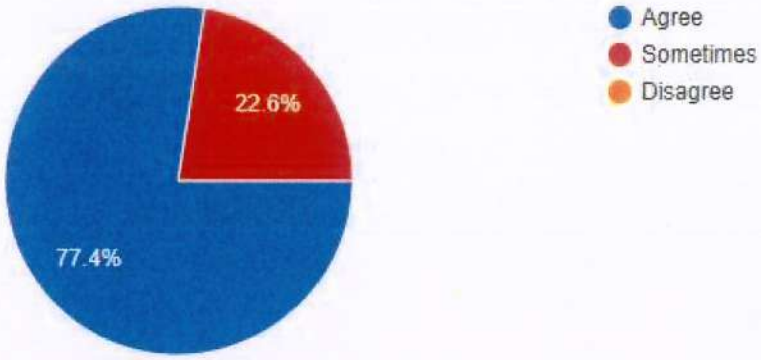
Institute is having adequate laboratories and equipment for practical experiences

53 responses



I have obtained sufficient technical knowledge both in theory and practice at VSoA

53 responses



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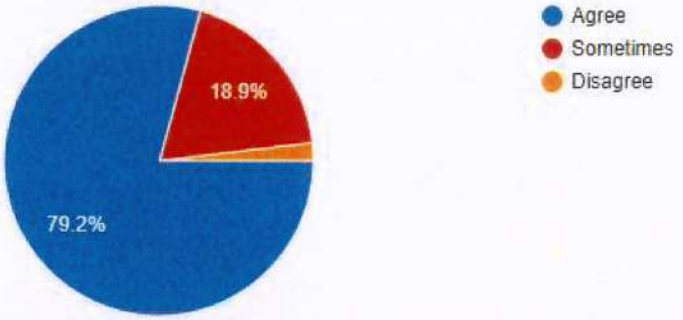
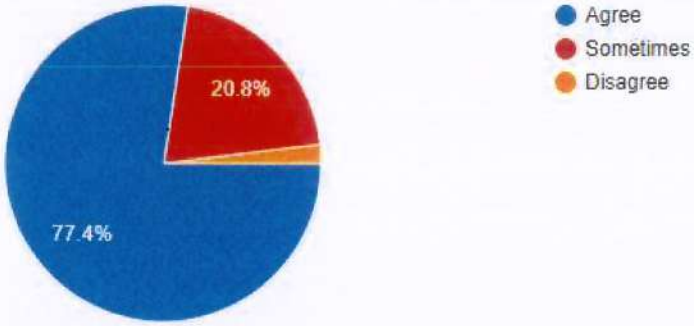
I would like to join the institute's Alumni Association

53 responses



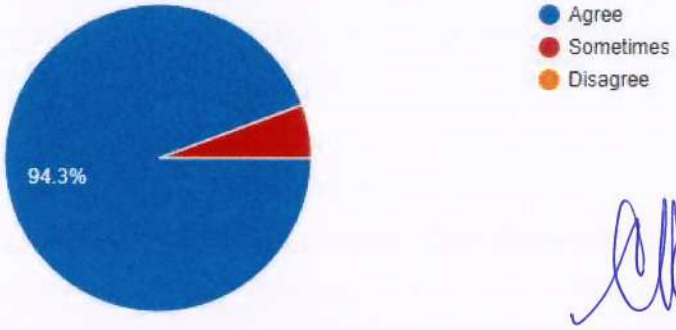
Institute provides good hospitality as alumni after passing out

53 responses



Regular updates are received from institute through mails/calls/SMSs/WhatsApp etc.

53 responses



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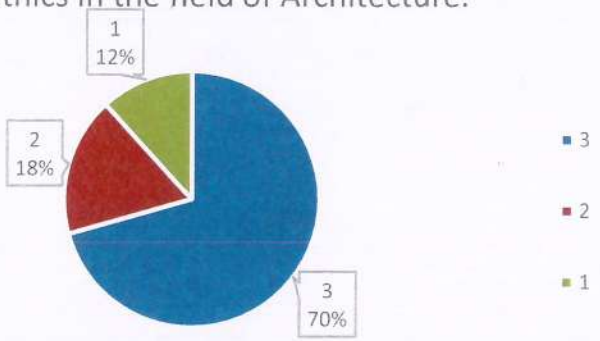
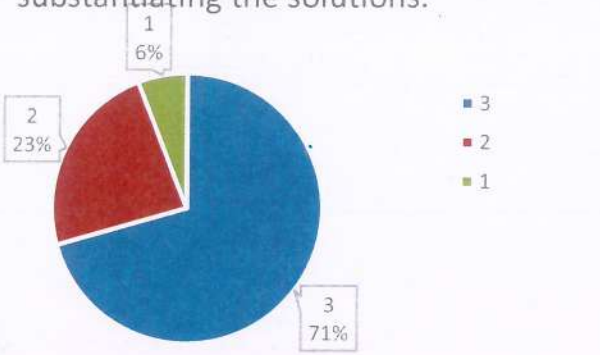
Employer's Feedback Analysis

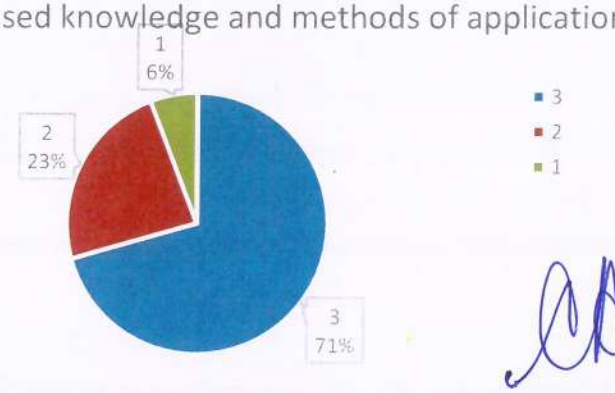
1. Rate the curriculum enhancing sufficient Knowledge base/entrepreneurship skills/lifelong learning/human values and ethics in the field of Architecture.



2. Rate the student's solution finding ability for architectural Design problems and in accomplishing the specified needs and substantiating the solutions.



3. Rate the analytical ability of the student based on the use of research-based knowledge and methods of application.



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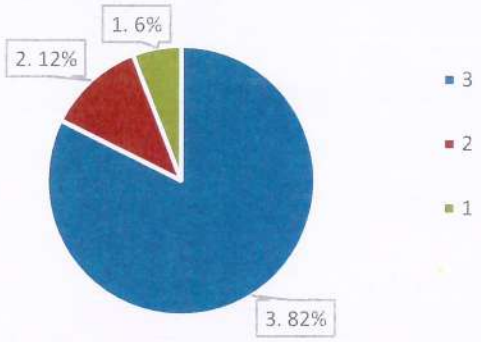
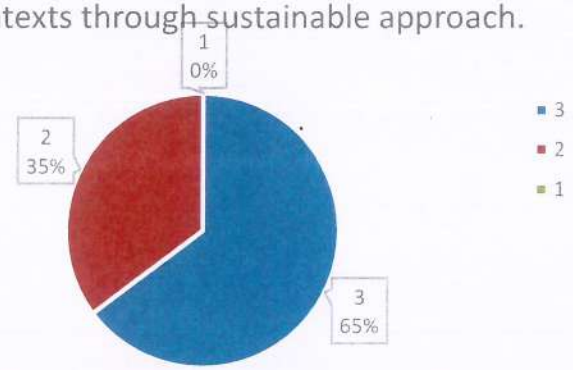
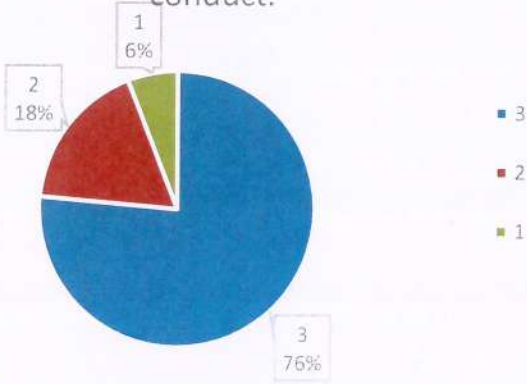
4. Rate the student's ability to apply appropriate techniques, resources, and modern architectural and IT tools.



5. Rate the student's ability to understand the impact of the professional architectural solutions in societal and environmental contexts through sustainable approach.



6. Rate the student's ability to apply professional ethics and conduct.



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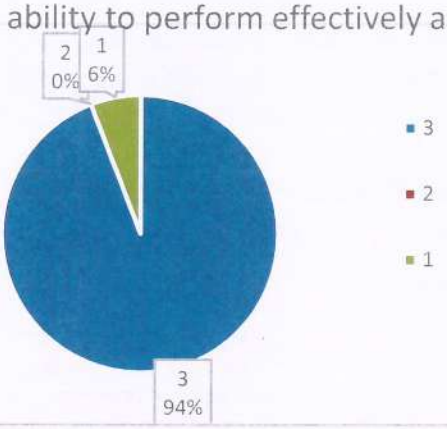
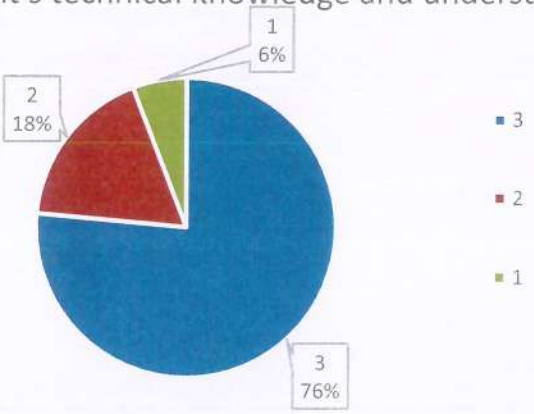
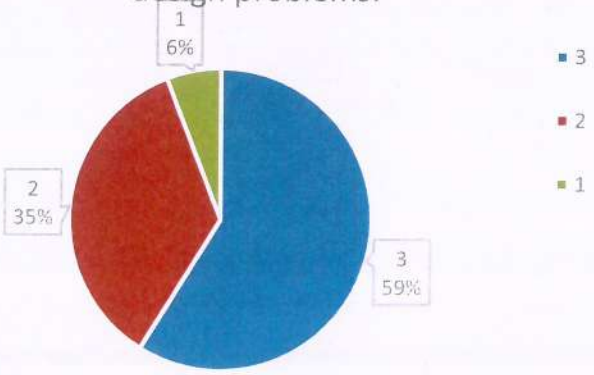
7. Rate the student's ability to perform effectively as an as teams.



8. Rate the student's technical knowledge and understanding.



9. Rate the student's ability to resolve complex architectural and design problems.



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Employers Feedback Analysis
(A.Y. 2022-23)

Sr. No.	Parameters	Responses in %		
		3	2	1
1	Rate the curriculum enhancing sufficient Knowledge base/entrepreneurship skills/lifelong learning/human values and ethics in the field of Architecture.	71	18	12
2	Rate the student's solution finding ability for architectural Design problems and in accomplishing the specified needs and substantiating the solutions.	71	24	6
3	Rate the analytical ability of the student based on the use of research-based knowledge and methods of application.	71	24	6
4	Rate the student's ability to apply appropriate techniques, resources, and modern architectural and IT tools.	82	12	6
5	Rate the student's ability to understand the impact of the professional architectural solutions in societal and environmental contexts through sustainable approach.	65	35	0
6	Rate the student's ability to apply professional ethics and conduct.	76	18	6
7	Rate the student's ability to perform effectively as an as teams.	94	0	6
8	Rate the student's technical knowledge and understanding.	76	18	6
9	Rate the student's ability to resolve complex architectural and design problems.	59	35	6

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Action Taken Reports

Based on Feedback Analysis

Students Feedback
Alumni Feedback
Faculty Feedback
Employers Feedback

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Action Taken Report on feedbacks collected from students (A.Y. 2021-22)

Sr. No.	Feedback Analysis Summary	Action Taken
1	Additional information added beyond the syllabus	Annual Study Tour (AST 2022-23) to be planned for learning beyond sullabus. Site Visits and promoting more participation in national and international competitions
2	Motivation and Inspiration	Updating the whatapp groups, website and social media with the academic activities by each classes and individual achivements of the extra curicular participation of the students regularly and promptly
2	Evolving the teacher and learning process	Discuss and Understand with the faculties for challenges faced post online teaching learning phase and changes to be brought in for the progress in students performance. Changes to be brought in the teaching pedagogy and subject planning Improving the wirting and learning process for theory subject by adding class tests for every subject.
3	Learn and grow	Planning of special lecture in Design subjects.

Note:

Annual Study Tour for previous two academic years was not planned due to pandamic COVID 19, due to which the batches taken admission in these acadenic year have not experience the AST

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Action Taken Report on feedbacks collected from students (A.Y. 2022-23)

Sr. No.	Feedback Analysis Summary	Action Taken
1	Additional Information and Technichal course content Enhancement of sufficient Knowledge base	Planning of more site visits specifically for technichal courses by every subject incharges ensuring students focus on library readings in the dedicated session given in the time table Identified and added cources to be taken up through SWAYAM in semesterwise for the A.Y. 2023-24
2	Motivation and Inspiration/ internal Evaluation process	Integration of Subjects at higher classes Subjects planning w.r.t. of experiential learning methods like site visits, models making, use of softwares, etc. Evaluation processes 3 stage marking systems is already implemented and updating students their progress by bringing more transperancy through timely informing personally and regular defaulters list
3	Soft Skills	Taking up industry required softwares in the curriculum

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Action Taken Report on feedbacks collected from Faculties (A.Y. 2022-23)

Sr. No.	Feedback Analysis Summary	Nature of comments	Action Taken
1	Enhancing skillsets required in the Profession.	Suggestive	Identified and added cources to be taken up through SWAYAM in semesterwise for the A.Y. 2023-24
2	More site visits and market surveysMore site visits and market surveys	Suggestive	Planning of more site visits specifically for technichal courses by every subject incharges.
3	Enhancing skillsets required in the Profession.	Suggestive	Taking up industry required softwares in the curriculum
4	Creating a co-class electives and workshops with integration of class of 2 or more years	Suggestive	Integration of Subjects at higher classes Subjects planning w.r.t. of experiential learning methods like site visits, models making, use of softwares, etc. Subjects like Elective/College Projects
5	Need to connect industry through more site visit and lectures from experts	Suggestive	Interaction of practicing Architects (IIA) and Alumni at higher classes for Design Dissertation Guest Lecture Series by Practicing
6	Include more interaction with practicing Architects and office setups	Suggestive	
7	Time management	Suggestive	Project Management w.r.t. time management as part of Elective

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Action taken Report on feedback of Alumni (Academic Year 2021-22)

Sr. No.	Feedback Received	Nature of comments	About the course pattern	Action taken
1	Focus more on soft skills	Suggestive	-	Since 2016 AutoCAD is taught and Revit is taught since 2021-22 at Institute Level as a part of Elective and or Certificate course
2	Increase accessibility to the campus	Suggestive	-	The Institute has dedicated bus facility right from the inception of the college. An emergency vehicle is arranged to cater to any unknown situation.
3	Cross campus interaction with other institutions	Suggestive	-	MoU to be signed with other Institutions for academic collaboration activities

Action taken Report on feedback of Alumni (Academic Year 2022-23)

Sr. No.	Feedback Received	Nature of comments	About the course pattern	Action taken
1	Increase Exposure to architecture	Suggestive	Design and Technical Subjects	MoU is signed with MVP Samaj's College of Architecture, Nashik and Bharti Vidhyapeeth University Pune for academic collaboration activities. Site visits/field visits/ case studies are carried out as a part of teaching mythology to increase exposure to Architecture and interaction with the professionals in the field. Final Year students are provided with mentoring from IIA members for Design Dissertation
2	Alumni engagement with the students	Suggestive	Design and Technical Subjects	Alumni engagement activities such as Alumni Lecture Series, mentoring to the final year students for Design Dissertation are carried out to strengthen the bond between the students and the alumni. Alumni Association need to be formulated

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Action taken Report on feedback of Employers
(Academic Year 2021-22)

Sr. No.	Feedback Received	Action taken
1	Curriculum enhancing sufficient Knowledge base/entrepreneurship skills/lifelong learning	Planning of more site visits specifically for technichal courses by every subject incharges ensuring students focus on library readings in the dedicated session given in the time table Identified and added cources to be taken up through SWAYAM in semesterwise for the A.Y. 2023-24
2	Student's ability to understand the impact of the professional architectural solutions in societal and environmental contexts through sustainable approach.	Interaction of practicing Architects (IIA) and Alumni at higher classes for Design Dissertation Guest Lecture Series by Practicing Architects and Alumni from various practices MoU to be signed with other Institutions for academic collaboration activities
3	Student's ability to resolve complex architectural and design problems.	

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President

Ms. Aparna P. Thakur
Secretary

Prof. Chakor A. Mehta
Principal

Date :

3.5.1. Number of MoUs, collaborations / linkages for Faculty exchange, Student exchange, internship, field project, on-the-job training, research and other academic activities during the last five years

Sr. No.	Name of the MoU / Collaboration / Linkage	Name of the collaborating agency / institution / industry / corporate house with whom the MoU / collaboration / linkage is made, with contact details.	Year of signing MoU / Collaboration / Linkage.	Duration of MoU / Collaboration / Linkage.	List the actual activities under each MOU and web -links year-wise.
1	**MoU: Study Tours**	Khushi Travel	2018	5 Years	Study Tours in the Academic Year 2018, 2019, 2022
2	**MoU: Environmental**	Rashmi Joshi	2018	5 Years	Tree Plantation Drives in year 2018, 2019, 2021, 2022
3	**MoU: Professional Training**	Ar. Sachin Main	2021	3 Years	Training to the students of Semester VII, for Professional practice in Semester VIII
4	**MoU: Employment**	Ar. Suyog Jadhav	2018	5 Years	Employemnt for an intern from Semester VIII, and a Junior Architect from graduating Batch every year.
5	**MoU: Employment**	Ar. Aditya Sutar	2018	5 Years	Employemnt for an intern from Semester VIII, and a Junior Architect from graduating Batch every year.

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VIVA School of Architecture

VIVA SCHOOL OF ARCHITECTURE ★VIRAR (E)★

6	**MoU: Design critical Thinking by Subject Expert**	Prof. Y. D. Pitkar	2021	3 Years	Training to the students of Semester IX & X, for Design critical thinking and research.
7	**MoU: Employment**	Ar. Jeff Rodrigues	2018	5 Years	Employemnt for an intern from Semester VIII, and a Junior Architect from graduating Batch every year.
8	**MoU: Employment**	Ar. Abhishek Dukane	2018	5 Years	Employemnt for an intern from Semester VIII, and a Junior Architect from graduating Batch every year.
9	**MoU: Incubation Centre**	RAW Engineering	2020	5 Years	Incubation Cell: Research and Development Training Centre
10	**MoU: VIVA Homes Pvt. Ltd.**	Shri. Sagar Pravin Raut	2023	5 Years	Extended Academic Support & Assistance to the students for Site Visits, Case studies, and Professional Guidance
11	**M/s Ameya Concretech Pvt. Ltd.**	Mr. Arun Dadaji Gohokar	2022	5 Years	Extended Academic Support & Assistance to the students for Site Visits, Case studies, and Technical Guidance
12	**MoU: Samarth Engineers**	Mrs. Sangita Ashish Naik	2020	5 Years	Extended Academic Support & Assistance to the students for Site Visits, Case studies, and Technical Guidance
13	**Y K and Sons**	Mr. Archit S. Patil	2023	5 Years	Site Visits and Case Studies for Development and redevelopment of housing projects, building services.

Prof. Chakor A. Mehta
Principal
VIVA School of Architecture

VIVA SCHOOL OF ARCHITECTURE ★ VIRAR (E) ★

वास्तुकला परिषद्
Council of Architecture

APPROVAL FOR ADDITIONAL INTAKE

Ref CA/5/Academic-MH53
June 23, 2018

INWARD
No. 007 Date: 27/06/18
VIVA SCHOOL OF ARCHITECTURER

The Principal
VIVA School of Architecture
VIVA Campus At Shirgaon, Virar(E)
Tal Vasai Thane-401303(Maharashtra)
Tel 0250 6990999, 6965620, 6965628
Email principalarch@vivacollege.org, vivaschoolofarch@gmail.com

Sub Approval for additional intake in the existing **5-year Full-time Bachelor of Architecture Degree Course** from the academic session 2018-2019 onwards - reg

*****

Dear Sir

I am directed to state that the Executive Committee of the Council of Architecture (COA) at its 188th Meeting held on May 26 & 27, 2018, considered the assessment report of the Inspection Committee that visited your Institution on March 27, 2018, duly scrutinised by the Scrutiny Committee of Experts (copy enclosed), together with the information provided by institution for additional intake of 40 in the existing ***5 year full-time Bachelor of Architecture (B.Arch.) degree course.***

Accordingly, the Executive Committee of the Council, after considering your application and the assessment report submitted by the Inspection Committee, has decided to accord approval for additional intake in the existing B.Arch. degree course as under

DETAILS OF THE COURSE	EXISTING INTAKE	APPROVED ADDITIONAL INTAKE	TOTAL INTAKE AND PERIOD OF APPROVAL
5 year Full-Time Bachelor of Architecture	40	40	80 2018-2019

The approval accorded by the Council to your institution is subject to compliance of the Council Norms attached herewith as **Annexure-A**. The approval accorded to your institution shall be subject to appointment of adequate Faculty of Architecture and maintenance of Physical and academic infrastructure and facilities at your institution as per Council Norms, prior to commencement of academic session 2018-2019. The institution shall be required to appoint faculty to fill up any vacancy, as may be required, within 15 days in case of any faculty leaving the institution.

The institution shall initiate necessary remedial actions, if any, based on the observations of the Executive Committee and send its compliance/observations on the same for further consideration. The Council shall be at liberty to inspect the Institution at any point of time to verify the compliance made by the institution and to ascertain that the institution is imparting architectural course as per the Norms prescribed by the Council, from time to time.

Yours faithfully

R K Oberoi
Registrar

Encl as above

VIVA SCHOOL OF ARCHITECTURE VIVA VIRAR (E)

Prof. Chakor A. Mehta
Principal
VIVA School of Architecture

Copy to: for information, please

The Principal Secretary
Higher & Technical Education Department
Govt. of Maharashtra
Mantralaya Annexe
Mumbai – 400 032
Tel: 022-22025301

The Director
Directorate of Technical Education
Maharashtra State, 3, Mahapalika Marg
Opp Metro Cinema, Dhobi Talao,
Post Box No 1967
Mumbai – 400 001
Ph: 022-22641150,22641194

The Vice-Chancellor
University of Mumbai
Mahatma Gandhi Marg, Fort
Mumbai-400 032
Tel: 022-22708701, 22656789

The Registrar
University of Mumbai
Mahatma Gandhi Marg, Fort
Mumbai-400 032
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VIVA SCHOOL OF ARCHITECTURE VIRAR (E)

Prof. Chakor A. Mehta
Principal
VIVA School of Architecture

वास्तुकला परिषद्
Council of Architecture

EXTENSION OF APPROVAL

Ref: CA/5/Academic-MH53
May 13, 2019

The Principal
VIVA School of Architecture
VIVA Campus, At.Shirgaon, Virar(E)
Tal: Vasai, Thane-401303(Maharashtra)
Tel: 0250-6990999, 6965620, 6965628
Email : principalarch@vivacollege.org

Sub: Extension of Approval for imparting **5-year Full-time Bachelor of Architecture Degree Course** from the academic session 2019-2020 onwards - reg.

*****

Dear Sir/Madam,

I am directed to state that the Executive Committee of the Council of Architecture (COA) at its 201st Meeting held on 05.04.2019, considered the assessment report of the Inspection Committee that visited your Institution on 22.03.2019, duly scrutinised by the Scrutiny Committee of Experts (copy enclosed), together with the information provided by institution, for extension of approval of ***5-year full-time Bachelor of Architecture (B.Arch.) degree course.***

The Executive Committee has decided to grant extension of approval to ***5-year full-time Bachelor of Architecture (B.Arch.) degree course*** at your institution as under:

DETAILS OF THE COURSE	INTAKE	PERIOD OF APPROVAL
5-year Full-Time Bachelor of Architecture	80	2019-2020

The approval accorded by the Council to your institution is subject to compliance of the Council Norms attached herewith as **Annexure-A**. The approval accorded to your institution shall be subject to appointment of adequate Faculty of Architecture at your institution as per Council Norms, prior to commencement of academic session 2019-2020. The institution shall be required to appoint faculty to fill up any vacancy, as may be required, within 15 days in case of any faculty leaving the institution.

The final observations of the Executive Committee are mentioned below for your information and compliance:

- Computers need to be upgraded.

The institution shall initiate necessary remedial actions, if any, based on the observations of the Executive Committee and send its compliance/observations on the same for further consideration. The Council shall be at liberty to inspect the Institution at any point of time to verify the compliance made by the institution and to ascertain that the institution is imparting architectural course as per the Norms prescribed by the Council, from time to time.

Yours faithfully,

R. K. Oberoi
Registrar

Encl. : as above

SCHOOL OF ARCHITECTURE VIVA VIRAR (E)

Prof. Chakor A. Mehta
Principal
VIVA School of Architecture

Copy to, for information, please :

The Principal Secretary
The Principal Secretary
Higher & Technical Education Department
Govt. of Maharashtra
Mantralaya Annexe
Mumbai – 400 032
Tel: 022-22025301

The Director
The Director
Directorate of Technical Education
Maharashtra State, 3, Mahapalika Marg
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Post Box No.1967
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The Vice-Chancellor
University of Mumbai
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VIVA SCHOOL OF ARCHITECTURE VIRAR (E)

Prof. Chakor A. Mehta
Principal
VIVA School of Architecture

वास्तुकला परिषद्
Council of Architecture
(An Autonomous Statutory Body of Govt. of India under the Architects Act, 1972)

EXTENSION OF APPROVAL

Ref: CA/5/Academic-MH53
June 15, 2020

The Principal
VIVA School of Architecture
VIVA Campus, At.Shirgaon, Virar(E)
Tal: Vasai, Thane-401303(Maharashtra)
Email: vivaschoolofarch@gmail.com,
principalarch@vivacollege.org

Sub: Extension of Approval for imparting **5-year Full-time Bachelor of Architecture Degree Course** for the academic session 2020-2021- reg.

*****

Dear Sir/Madam,

I am directed to refer to the application form submitted by your institution for extension of approval of ***5-year full-time Bachelor of Architecture (B.Arch.) degree course*** and to state that since the Council could not undertake physical inspections of institutions this year owing to complete nationwide lockdown imposed by the Central Government for containment of pandemic Corona Virus (COVID-19), the Executive Committee of the Council of Architecture (COA), based on the application form submitted by your institution, decided to accord approval to the course as under:

DETAILS OF THE COURSE	INTAKE	PERIOD OF APPROVAL
5-year Full-Time Bachelor of Architecture	80	2020-2021

It is further stated that the Council shall be assessing the institutions based on the Council of Architecture (Minimum Standards of Architectural Education) Regulations, 1983, as necessitated in view of the Order dated 04.06.2019 by Hon'ble High Court of Madras in W.P.No.34676 of 2018. The approval accorded by the Council to your institution is, therefore, subject to compliance of Minimum Standards of Architectural Education) Regulations, 1983 or as may be prescribed by the Council from time to time. The Council Norms & instructions are also attached herewith as **Annexure-A** for reference and compliance.

The institution shall be required to appoint adequate cadre-wise Faculty of Architecture by October 15, 2020 and also maintain Physical & Academic infrastructure & facilities, as per the Council Norms for the academic session 2020-2021. A compliance from your institution along with relevant documents should also be submitted to the Council. The institution shall also appoint faculty to fill up any vacancy, as may occur, within 15 days of such vacancy.

SCHOOL OF ARCHITECTURE VIVA VIRAR (E)

Prof. Chakor A. Mehta
Principal
VIVA School of Architecture

The Council reserves the right to carry out surprise inspection of institution at any point of time in order to verify the compliance made by the institution and to ascertain that the institution is imparting architectural course as per the Norms prescribed by the Council. **In case any discrepancy in regard to the information supplied by the institution or non-compliance of the Council Norms is found at any stage, strict penal action shall be initiated by the Council against the institution including withdrawal of approval and/or transfer of existing students to other institutions.**

Yours faithfully,

R. K. Oberoi
Registrar

Encl. : as above.

Copy to, for information, please:

The Principal Secretary
Higher & Technical Education Department
Govt. of Maharashtra
Mantralaya Annexe
Mumbai – 400 032
Tel: 022-22025301

The Director
Directorate of Technical Education
Maharashtra State, 3, Mahapalika Marg
Opp.Metro Cinema, Dhobi Talao,
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Ph: 022-22641150,22641151
Email:desk10@dtemaharashtra.gov.in

The Vice-Chancellor
University of Mumbai
Mahatma Gandhi Marg, Fort
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Tel.: 022-22708701, 22656789

The Registrar
University of Mumbai
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SCHOOL OF ARCHITECTURE VIVA VIRAR (E)

Prof. Chakor A. Mehta
Principal
VIVA School of Architecture

ANNEXURE –A

NORMS & INSTRUCTIONS OF COUNCIL OF ARCHITECTURE FOR IMPARTING B. ARCH. COURSE

1. ***5-year full-time Bachelor of Architecture (B.Arch.)*** degree course is to be imparted by an architectural institution in an independent building and land having its own infrastructure and budgetary provisions.

   The Institution of Architecture should be located in a building having a floor area of about 15 sq.meter per student. The building should include class rooms and at least 5 studios, adequate space for faculty members, library, workshop, materials museum, laboratories, exhibition/conference room, office accommodation and common area for students and staff. The space requirements per student for architectural education whether in the Institution or in the Hostel are apt to be more than for most other types of professional courses like engineering and medicine because of the large space required for preparation of drawings. This factor should be borne in mind in the design of Hostels and Studios.

   The Institution shall ensure that its building and premises and other spaces must be barrier free (i.e. disabled friendly).

2. The Institution must have valid affiliation with a University established by an Act of the Central or State Legislature or conferred authority by Law to award Degree Course in Architecture. No admission shall be made by the Institution without valid affiliation with a University.

3. The Institution having intake of more than 40 students shall be required to conduct classes concurrently in separate batches of 40 students each.

4. The Institution shall recruit and always maintain the Architecture Teaching Faculty as per the Minimum Qualifications, Experience and Structure for Teaching Posts in a Degree Level Architectural institution, prescribed in **Appendix-B** of the **Regulations of 1983** of the Council. The Standards are available at the website of the Council.

5. The institutions shall maintain a teacher/student ratio of 1:8. The institution with the maximum intake of 40 in a class may have the faculty pattern as prescribed in Appendix-B of said Regulations. Approx. 25% of the teaching load should be allotted to the visiting faculty so that the students are brought in closer contact with the persons actively engaged in practice.

   Each institution may have a staff structure consisting of the following:
   Principal or Head of Department and Professors, Asstt. Professors/Readers and Lecturers in the ratio of 1:2:4.

   The Institutions may recruit qualified persons in the field of Engineering/ Qty. Surveying/Art/Humanities depending on the actual requirements against the total sanctioned strength.

6. The eligibility criteria for admission to 1st of 5-year B.Arch. degree course is as under:

   "No candidate shall be admitted to architecture course unless she/ he has passed an examination at the end of the 10+2 scheme of examination with at least 50% aggregate marks in Physics, Chemistry & Mathematics and also at least 50% marks in aggregate of the 10+2 level examination or passed 10+3 Diploma Examination with Mathematics as compulsory subject with at least 50% marks in aggregate."

7. The institution shall admit only such students who fulfill the eligibility criteria prescribed by the Council and have passed an Aptitude Test in Architecture conducted by a competent authority. No direct lateral admission of any student into any year/stage of the B.Arch. course is allowed as per Council Norms.

8. All admissions made by the institution under various quotas/categories must be strictly within the intake sanctioned by the Council for an academic session. The students belonging to NRI, Foreign National, PIO etc. are also required to be admitted within the sanctioned intake, subject to passing an aptitude test. Further, reservation of students/relaxation of marks in qualifying examination for admission to the B.Arch. course for reserved categories shall be as per the policy of the Central/ respective State Government.

VIVA SCHOOL OF ARCHITECTURE VIRAR (E)

Prof. Chakor A. Mehta
Principal
VIVA School of Architecture

9. All admissions must be completed by the institution before 1st **September** i.e. the date of commencement of B.Arch. classes prescribed by the Council or as specifically notified by the Council.

10. The Institution shall follow the Duration and Stages of the Course, Admission to the Architecture Course, Courses and periods of Studies, Standards of staff, equipment, accommodation, training and other facilities for architectural education as per the Minimum Standards of Architectural Education prescribed by the Council.

11. The Library, Workshops, Laboratories and Photography unit in the institution should be managed by professionally qualified staff with adequate supporting staff to assist the students and faculty members in their academic programmes. There should also be administrative supporting staff to run the Architectural Institutions.

12. The Institution should invite a nominee of the Council in the Interview Board or Selection Committee etc. set up for recruitment(s)/promotion(s) in respect of Architecture Teaching Faculty positions. The said Council nominee will act as a full-fledged Member of the Interview Board/Selection Committee and help in scrutinizing the qualification, experience and other relevant details of the applicants for selection of suitable candidates. Recruitments or Promotions made to architecture faculty positions in the Institution without COA nominee shall not be deemed valid by the Council.

13. The Head as well as other core Architecture teaching faculty of the institution must have valid registration as an Architect from the Council of Architecture under the Architects Act, 1972.

14. The Institution shall follow the "**Council of Architecture (Minimum Standards of Architectural Education) Regulations, 1983**" which have been prescribed pursuant to Section 21 of the Architects Act, 1972, duly approved by the Central Government, for imparting the above said B.Arch. degree course.

15. The Institution shall initiate necessary steps to curb ragging in its premises and take appropriate action as prescribed by competent authority in case of any such incident.

16. The Institution shall ensure that women (staff, faculty or student) are protected against sexual harassment at the institution and initiate necessary steps as prescribed by competent authority.

17. The Institution shall follow the necessary guidelines/ advisory/ SOP for social distancing, sanitisation and other norms as set out by the Central / State Government and Council to contain the pandemic of Covid-19.

18. All the circulars/ notices including the intake sanctioned by the Council to Institution(s) shall be displayed on the Notice Board of the Institution for information of the students and faculty members. The same shall be available on the website of the institution along with details regarding physical & academic infrastructure and faculty.

19. Any Institution which fails to maintain the Minimum Standards of Architectural Education shall be liable to attract appropriate action.

20. The affiliating University of the institution should create an independent Faculty of Architecture and independent Board of Studies in Architecture for proper growth and development of course in Architecture and prepare Syllabus, Course Curriculum, Scheme of Examination in accordance with the Minimum Standards of Architectural Education as prescribed by Council. At least 1/3 of its members must be from the field of practice in Architecture.

21. In due course, the affiliating University should also create a Board of Studies in Architecture, Interior Design, Building Construction Technology etc. under the Faculty of Architecture to deal with issues connected with theses disciplines at UG and PG level, having at least 1/3 of its members from practice.

22. The institution should constitute an independent Governing Council for a School of Architecture, having Architect members in majority. The institution shall also create Course Committees for continuous development of educational programme in Architecture. At least 1/3 of its member is recommended to be from practice.

Registrar
Council of Architecture

VIVA SCHOOL OF ARCHITECTURE VIRAR (E)

Prof. Chakor A. Mehta
Principal
VIVA School of Architecture

वास्तुकला परिषद्
Council of Architecture

EXTENSION OF APPROVAL

INWARD
No. 84 Date: 29/07/22
VIVA SCHOOL OF ARCHITECTURER

Ref: CA/5/Academic-MH53
July 04, 2022

The Principal
VIVA School of Architecture
VIVA Campus, At.Shirgaon, Virar(E)
Tal: Vasai
Thane-401303(Maharashtra)
Email : vivaschoolofarch@gmail.com, principalarch@vivacollege.org

Sub: Extension of Approval for imparting **5-year Full-time Bachelor of Architecture Degree Course** from the academic session 2022-2023 onwards - reg.

*****

Dear Sir/Madam,

I am directed to state that the Executive Committee of the Council of Architecture (COA) considered the application form submitted by your Institution, together with the information provided, for extension of approval of ***5-year full-time Bachelor of Architecture (B.Arch.) degree course***.

The Executive Committee, after consideration of the same, has decided to grant extension of approval to ***5-year full-time Bachelor of Architecture (B.Arch.) degree course*** as under:

DETAILS OF THE COURSE	INTAKE	PERIOD OF APPROVAL
5-year Full-Time Bachelor of Architecture	80	2022-2023

The approval accorded by the Council to your institution is subject to compliance of the Council Norms attached herewith as **Annexure-A**. The approval accorded to your institution shall be subject to appointment of adequate Faculty of Architecture and maintenance of physical infrastructure & facilities at your institution in terms of Council of Architecture (Minimum Standards of Architectural Education) Regulations, 2020, prior to commencement of academic session 2022-2023. The institution shall be required to appoint faculty to fill up any vacancy, as may be required, within 15 days in case of any faculty leaving the institution.

The final observations of the Executive Committee are mentioned below for your information and compliance:

- Institution must recruit 1 Professor and 2 Associate Professor (as per shortfall based on confirmed faculty in application) before the commencement of academic session.
- Adequate Infrastructure and cadre-wise qualified faculty as per COA Norms should be appointed/ maintained by the institution at all times.

The institution shall initiate necessary remedial actions, if any, based on the observations of the Executive Committee and send its compliance/observations on the same for further consideration. The Council shall be at liberty to inspect the Institution at any point of time to verify the compliance made by the institution and to ascertain that the institution is imparting architectural course as per the Norms prescribed by the Council, from time to time. **In case any discrepancy in regard to the information supplied by the institution is found at any stage, strict penal action shall be initiated by the Council against the institution.**

Yours faithfully,

R. K. Oberoi
Registrar

Encl.: as above

SCHOOL OF ARCHITECTURE VIVA VIRAR (E)

Prof. Chakor A. Mehta
Principal
VIVA School of Architecture

Copy to, for information, please :

The Principal Secretary
Higher & Technical Education Department
Govt. of Maharashtra
Mantralaya Annexe
Mumbai – 400 032
Tel: 022-22025301

The Director
Directorate of Technical Education
Maharashtra State, 3, Mahapalika Marg
Opp.Metro Cinema, Dhobi Talao,
Post Box No.1967
Mumbai – 400 001
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Email:desk10@dtemaharashtra.gov.in

The Vice-Chancellor
University of Mumbai
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The Registrar
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Phone: 022 2654 3300

VIVA SCHOOL OF ARCHITECTURE * VIRAR (E) *

Prof. Chakor A. Mehta
Principal
VIVA School of Architecture

In order to maintain and improve the overall quality of the Institute, VIVA School of Architecture has an active Academic Committee from inception. The Internal Quality Assurance Committee at VIVA School of Architecture was formulated in 2023, and since conducts quality improvement initiatives and implementation of the same. The committee plans and processes for all of its stakeholders, Faculty, Students, Staff, Parents, Alumni and for all academic, non-academic, and extracurricular activities.

The Functions of the committee are as follows.:

1. Development and application of quality benchmarks/parameters for the various academic and administrative activities of the Colleges.
2. Encouraging the development of an environment that is learner-centric and supportive of high-quality education, as well as the growth of faculty members to embrace the technology and knowledge needed for participatory teaching and learning.
3. Obtaining input on institutional procedures related to quality from parents, students, and the alumni.
4. Dissemination of information on the various quality parameters of advanced learning
5. Organization of inter and intra-institutional workshops, and seminars on quality-related themes.
6. Documentation of the various programs/activities of the College, leading to quality improvement.
7. Development and maintenance of an institutional database to maintain/enhance institutional quality.

Initiatives taken by the committee:

1. Ensure transparency in the teaching process by discussing the teaching plan, methodology, academic calendar and submission requirement at the initiation of the academic session.
2. Quarterly update from the faculty members regarding smooth conduct of classes and any changes in the same.
3. Scrutinizing the conduct of students through regular defaulter lists in reference to their attendance and performance.
4. Encourage students body/council for various co-curricular activities.
5. Special care was put in at the time of the lockdown in terms streamlining online mode of teaching through google classrooms, online examinations,

VIVA SCHOOL OF ARCHITECTURE VIRAR (E)

Prof. Chakor A. Mehta
Principal
VIVA School of Architecture